



Board of County Commissioners Agenda Request



Requested Meeting Date: August 11, 2020

Title of Item: Appropriations & Dues Discussion

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input checked="" type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: Jessica Seibert		Department: Administration
Presenter (Name and Title): Jessica Seibert, County Administrator		Estimated Time Needed: 15 minutes
Summary of Issue: Attached is the Aitkin County Budget Appropriations and Dues table for discussion.		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion:		
Financial Impact: Is there a cost associated with this request? <input type="checkbox"/> Yes <input type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		

Legally binding agreements must have County Attorney approval prior to submission.

Aitkin County Budget Appropriations and Dues

	2019	2020	2021	Percent Increase	Comments	Other Agreement/ Statute
Dues						
North Counties Land Use Coordinating Board (10-921-6240)	\$2,000	\$2,000	\$2,000	0.0%	Assumed no change	
MN Rural Counties Caucus (MRCC) (01-44-6844)	\$2,500	\$2,700	\$2,300	-14.8%		
Association of MN Counties (AMC) (01-44-6845)	\$10,140	\$10,696	\$10,960	2.5%		
Arrowhead Counties (01-44-6846)	\$2,750	\$2,750	\$2,750	0.0%	Assumed no change	
Joint Counties Natural Resource Board (10-921-6240)	\$1,000	\$1,000	\$1,000	0.0%	Assumed no change	
Joint Powers						
East Central Regional Library (Dept 500-500-6801)	\$233,220	\$236,698	\$235,215	-0.6%	Preliminary amount only	
Airport-McGregor (Dept 700-903-6801)	\$13,900	\$14,600	\$14,600	0.0%	Assumed no change	
Snake River Watershed (Dept 600-552-6836)	\$10,079	\$10,079	\$10,079	0.0%		
Airport-Aitkin (Dept 700-903-6800)	\$14,107	\$14,107	\$14,107	0.0%	Assumed no change	
Mississippi Headwaters Board (Dept 600-552-6847)	\$1,500	\$1,500	\$1,500	0.0%		
Appropriations						
Soil and Water (Dept 600-552-6801)	\$98,034	\$81,034	\$76,549	-5.5%		MS 103C
C.A.R.E. (Dept 500-502-6848)	\$37,900	\$37,900	\$37,900	0.0%		
Historical Society (Dept 500-501-6801)	\$16,500	\$18,500	\$18,500	0.0%		MS 138.052
Historical Society Insurance (Dept 500)	\$3,000	\$3,200	\$3,200	0.0%		MS 138.052
Ag Society (Dept 600-550-6801)	\$10,000	\$10,000	\$10,000	0.0%		MS 38.14
Ag Society Capital Improvement (Dept 600-550-6843)	\$10,000	\$10,000	\$10,000	0.0%		
Ag Society Insurance (Dept 600)	\$4,000	\$4,500	\$5,000	11.1%		
ANGELS	\$0	\$0	\$1,685	#DIV/0!	New Request	
Dues & Appropriations	\$470,630	\$461,264		-100.0%		
Additional Organizations						
	2019	2020	2021			
Support Within Reach (01-44-6847)	\$500	\$1,500	\$1,500	0.0%		
AEOA Rural Rides Program (01-44-6848)	\$2,500	\$2,500	\$0	-100.0%		
Total Dues & Appropriations	\$473,630	\$465,264	\$457,160	-1.7%		

Angie Sahr

From: dan27@frontiernet.net
Sent: Monday, August 03, 2020 5:16 PM
To: Jessica Seibert
Cc: Don Niemi; Angie Sahr
Subject: MRC Update / MRC Dues Request 2021

[NOTICE: This message originated outside of the Aitkin County Mail System -- **DO NOT CLICK** on links or open **attachments** unless you are sure the content is safe.]

Hi Jessica:

As you begin budget discussions for the coming year, I'm sending the MRC dues request for 2021.

Aitkin County dues for 2021 are \$2,300.00, which reflects no change from the current year.

We appreciate your participation in MRC, especially during this unique and trying times.

Our next board meeting is scheduled for September 16th, from 7 p.m. to 9:30 p.m., and you can expect an announcement confirming that we'll be holding the meeting over GoToMeeting, since AMC won't be meeting in Alexandria.

I hope you are having a great summer and thanks again for your membership in MRC!

Dan Larson, Executive Director
MN Rural Counties
612-210-2493



SNAKE RIVER WATERSHED MANAGEMENT BOARD

903 Forest Ave E • Mora, MN • 55051 • (320) 679-6456 • Fax: (320) 679-6433

"Working to enhance and protect the water resources of the Snake River Watershed"

June 3, 2020

Aitkin County Courthouse
Jessica Seibert, Aitkin County Administrator
217 2nd Street NW
Aitkin, MN. 56431

Ms. Seibert and Aitkin County Commissioners,

The Snake River Watershed Management Board receives appropriations from each County in the Snake River Watershed Joint Powers Organization. The requested amount for Aitkin County for 2020 is \$10,079.00, which is the same amount that was set in 1993. The funding received by the SRWMB from the counties is used for administration and to match grant funds for projects within the counties.

The Snake River Watershed Management Board has received numerous grants through Minnesota Pollution Control Agency and the Board of Soil and Water Resources in the past. Aitkin County citizens have used the funding for sediment and erosion control projects, monitoring projects and feedlots.

The Snake River Watershed Management Board has completed an implementation grant and is receiving funding for the One Watershed One Plan. The Snake River Watershed Board will be using county appropriation funding to support projects during this process.

Snake River Watershed Management Board wishes to have continued support from Aitkin County.

Respectfully,

Teresa Wickeham, Kanabec County Environmental Services Supervisor
Snake River Watershed Management Board Coordinator
903 Forest Ave E
Mora, MN 55051
teresa.wickeham@co.kanabec.mn.us
320-679-6456



PROTECTING THE FIRST 400 MILES

Mississippi Headwaters Board

Crow Wing County Land Service Bldg. - 322 Laurel St. - Brainerd, MN 56401

Web Site: www.mississippiheadwaters.org

Date: May 1, 2020

To: Aitkin County
217 @nd St. NW
Aitkin, MN 56431

RE: 2021 Appropriation

Dear Jessica Seibert,

Although some of us are still planning for the summer, others are looking to the next year!

The reason for this letter is to remind you that you will need to include in your '21 budget the annual appropriation for the Mississippi Headwaters Board as per the Joint Powers Agreement.

The Mississippi Headwaters Board is pleased to announce that the amount of the annual obligation will again remain at \$1,500.00.

Once you have approved and allocated this amount as part of your budget process, please forward a check in that amount to the Mississippi Headwaters Board, 322 Laurel St, Brainerd, MN 56401. Thank you again for your continued support of this board and its mission to protect the Great Mississippi River.

Sincerely,

Tim Terrill

Mississippi Headwaters Board Executive Director

Angie Sahr

From: Jessica Seibert
Sent: Tuesday, May 26, 2020 11:53 AM
To: Angie Sahr
Subject: FW: MHB 2021 budget request

Please include in your 2020 appropriations folder....

Jessica Seibert, MPNA

Aitkin County
County Administrator
307 2nd St. NW Room 310
Aitkin, MN 56431
Ph: 218-927-7282
Cell: 218-838-5891

From: Tim Terrill <timt@mississippiheadwaters.org>
Sent: Tuesday, May 26, 2020 11:35 AM
To: Jessica Seibert <jessica.seibert@co.aitkin.mn.us>
Subject: MHB 2021 budget request

[NOTICE: This message originated outside of the Aitkin County Mail System -- DO NOT CLICK on links or open attachments unless you are sure the content is safe.]

Hello Jessica,

In response to your letter asking organizations for more information on their request for funds in 2021, I have provided the answers below:

1. How will the money be used?- To protect the natural, recreational, cultural, historical, and scientific values of the Mississippi River by implementing the MHB Comprehensive Plan.
2. A narrative that includes the services you provide to the taxpayers of Aitkin County.- Provide regulatory planning and zoning authority for the Miss. River and work with the county on recreational signage project, provide aquatic invasive species protection through social media program, provide funding for easement and fee title acquisition program.
3. A list of who these services are rendered to and approximately how many people are served.- to the residents of Aitkin county, lake association members, and those who choose to participate in the programs offered.
4. Three pieces of information
 - a. Total operating budget- \$378,883 for sfy 2021
 - b. Year end fund balance- \$152,039 according to audit report
 - c. Other funding sources- for sfy 2021- Dept. of Natural Resources, guidebook sales, miscellaneous revenue, potential BWSR funding.

Best,

Tim Terrill

Executive Director

Mississippi Headwaters Board

(218) 824-1189

Email: timt@mississippiheadwaters.org

Web: www.mississippiheadwaters.org



AITKIN COUNTY SOIL AND WATER
CONSERVATION DISTRICT

307 2nd St NW Rm 216
Aitkin, MN 56431
Telephone (218) 927-7284

MINNESOTA
SOIL AND WATER CONSERVATION DISTRICTS

July 22, 2020

Jessica Seibert

Aitkin County Administrator

Dear Jessica:

The Aitkin County SWCD receives funding from Aitkin County in order to provide necessary services to Aitkin County residents. I have enclosed a copy of our SWCD Board approved budget for 2021. This is essentially the same budget that I gave you last week. The only changes are to correct two typos.

Aitkin County SWCD provides a long list of services to residents and County Departments, here is a partial list in no particular order:

- a. We coordinate the Comprehensive Local Water Management Plan
- b. Aquatic Invasive Species Administration (AIS) (incl. boat inspections and education)
- c. Contract Zoning Inspection services to Aitkin County Environmental Services
- d. A wide range of forest management assistance to private landowners
- e. Water quality sampling
- f. We provide design and cost-share for water runoff management, erosion control, and shoreland management
- g. Agriculture and Weed Inspector services
- h. Gravel certification and herbicide treatment to limit the spread of terrestrial invasives
- i. Big Sandy Watershed, Mille Lacs Watershed, and other watershed and lake association assistance
- j. One hour radio show each month for outreach regarding natural resources in Aitkin County
- k. Assistance to agricultural producers
- l. Administer the water quality buffer program
- m. Chair the Aitkin County Wetland Conservation Act (WCA) Technical Evaluation Panel (TEP)
- n. Conducting a culvert inventory to guide management decisions and assist road authorities
- o. Bring approximately \$600,000 annually into Aitkin County through various State, federal, and private grants
- p. Serve on the EAW committee, and various other County committees
- q. Project design, and cost-share with agricultural producers
- r. Numerous other services provided

AN EQUAL OPPORTUNITY EMPLOYER

We have services that protect water quality, forests, and wildlife and provide funds for jobs (AIS Inspectors, contractors, cost-share). Our services benefit all Aitkin County residents, seasonal property owners, and others who visit here to enjoy our bountiful resources.

Please contact me if you have questions or need any further information.

Sincerely,

A handwritten signature in cursive script that reads "Steve Hughes". The signature is written in black ink and is positioned above the printed name.

Steve Hughes

District Manager

Attachment: 2021 SWCD budget request

Angie Sahr

From: Jessica Seibert
Sent: Wednesday, July 15, 2020 1:55 PM
To: Angie Sahr
Subject: FW: 2021 Aitkin SWCD proposed budget
Attachments: 2021 SWCD Budget.xlsx

For appropriations....

Jessica Seibert, MPNA

Aitkin County
County Administrator
307 2nd St. NW Room 310
Aitkin, MN 56431
Ph: 218-927-7282
Cell: 218-838-5891

From: Steve Hughes <hughes.aitkinswcd@gmail.com>
Sent: Wednesday, July 15, 2020 1:19 PM
To: Jessica Seibert <jessica.seibert@co.aitkin.mn.us>
Subject: 2021 Aitkin SWCD proposed budget

[NOTICE: This message originated outside of the Aitkin County Mail System -- DO NOT CLICK on links or open attachments unless you are sure the content is safe.]

Hi Jessica: I have attached the 2021 proposed budget for the Aitkin County SWCD. It is pretty similar to the version that you and I discussed about a week ago. I will update the narrative and send that to you shortly. Please call or email if you have questions.

thanks!
Steve Hughes

Aitkin County Soil & Water Conservation

Income Statement

Revenue	notes:	2017 Budget	2018 Budget	2019 Budget	2020 Budget	2021 Budget
County Allocation		\$90,341.00	\$90,341.00	\$90,341.00	\$ 77,141.00	\$ 68,849.00
County - LCWP		\$7,700.00	\$7,700.00	\$7,700.00	\$7,700.00	\$ 7,700.00
2021 Con Con Funding		\$50,011.00	\$50,011.00	\$50,011.00	\$50,011.00	\$ 50,011.00
2021 Con Con recovery (2017-2019)	(1 time correction to budget)					\$ 14,582.00
Ag Inspector		\$5,100.00	\$5,100.00	\$4,500.00	\$4,500.00	\$ 4,500.00
2021 Total from County (all sources)		\$ 153,152.00	\$ 153,152.00	\$ 152,552.00	\$ 139,352.00	\$ 145,642.00
State LCWP		\$13,888.00	\$13,888.00	\$13,888.00	\$13,888.00	\$ 13,888.00
State WCA		\$8,310.00	\$8,310.00	\$8,310.00	\$8,310.00	\$ 8,310.00
SWCD Capacity		\$100,000.00	\$120,000.00	\$119,000.00	\$126,000.00	\$ 110,000.00
State/County matching funds		\$25,000.00	\$25,000.00	\$25,000.00	\$26,300.00	\$ 26,300.00
Aquatic Invasive Species (AIS)						
AIS education/prevention		\$27,681.20	\$27,681.20	\$27,681.20	\$27,681.20	\$ 27,200.00
AIS inspections		\$166,087.20	\$166,087.20	\$166,087.20	\$166,087.20	\$ 165,000.00
AIS enforcement		24,376.84	24,376.84	24,376.84	\$24,376.84	\$ 23,000.00
AIS emergency response		\$8,304.36	\$8,304.36	\$8,304.36	\$8,304.36	\$ 8,200.00
AIS decontamination		\$8,840.60	\$8,840.60	\$8,840.60	\$8,840.60	\$ 8,400.00
AIS maintenance fund		\$13,840.60	\$13,840.60	\$13,840.60	\$13,840.60	\$ 13,000.00
AIS admin/coordination/rent		\$27,681.20	\$27,681.20	\$27,681.20	\$27,681.20	\$ 31,592.00
WRAPS GR		\$40,000.00	\$15,000.00	\$15,000.00		\$ -
Mille Lacs CWF						
Riparian Stewardship		\$15,000.00	\$15,000.00	\$14,000.00		\$ 8,000.00
BWSR Project Grants		\$4,141.00	\$4,200.00	\$4,200.00	\$4,200.00	\$ 3,500.00
BWSR Service Grants		\$20,212.00	\$20,212.00	\$20,212.00	\$20,212.00	\$ 20,000.00
Tullibee Lakeshed Stewardship		\$4,000.00	\$4,000.00	\$4,000.00		
MDH Well Grant						
Tree Sales		\$3,500.00	\$4,200.00	\$4,000.00	\$4,000.00	\$ 4,000.00
CAP Stewardship		\$10,000.00	\$10,000.00	\$10,000.00		
Tree Planter		\$150.00	\$150.00	\$200.00	\$200.00	\$ 200.00
Observation Well		\$1,200.00	\$1,200.00	\$1,200.00	\$1,200.00	\$ 1,200.00
Truax Drill		\$1,100.00	\$1,200.00	\$1,000.00	\$1,100.00	\$ 1,100.00
Interest Earnings		\$100.00	\$150.00	\$150.00	\$150.00	\$ 150.00
Cash Stewardship Plan		\$5,000.00	\$5,000.00	\$5,000.00		\$ 2,500.00
Eco-footprint grant		\$50,000.00				
Dept of Ag Weed grant						\$ 5,000.00
FSC-Forest Certification		\$2,000.00	\$2,000.00	\$2,100.00	\$2,000.00	\$ 1,500.00
Mille Lacs/CWP						
Rum River WRAP						

Farm Bill Biologist		\$45,000.00	\$45,000.00	\$55,000.00	\$55,000.00		
Regional Forester			\$ 105,000.00	\$ 95,630.00	\$ 50,000.00	\$ -	
CWF protecting Cisco lakes						\$ 10,000.00	
Mississippi WRAPS GR			\$ 3,500.00	\$ 3,800.00	\$ 3,800.00	\$ -	
Native Plant Sale	1500		\$1,500.00	\$1,500.00		\$ 1,500.00	
Misc. Income (wild rice)		\$10,000.00				\$ 10,000.00	
Ag buffer program			\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	\$ 27,000.00	
Total Revenue		\$790,065.00	\$864,474.00	\$862,554.00	\$762,524.00	\$676,182.00	

Aitkin County Soil & Water Conservation Income Statement							
Expenses	notes:	2017 Budget	2018 Budget	2019 Budget	2020 Budget	2021 Budget	
Supervisor's Compensation		\$11,000.00	\$11,000.00	\$11,000.00	\$11,000.00	\$ 11,000.00	
Employee Salary		\$245,650.00	\$258,500.00	\$266,255.00	\$289,443.00	\$ 313,074.00	
Employers FICA and Medicare		\$16,500.00	\$17,000.00	\$17,300.00	\$17,600.00	\$ 17,700.00	
Employers PERA Contribution		\$14,400.00	\$14,800.00	\$15,100.00	\$15,400.00	\$ 15,600.00	
Taxable Fringe		\$15,200.00	\$15,200.00	\$15,200.00			
Employers DCP Contribution		\$200.00	\$200.00	\$200.00	\$240.00	\$ 290.00	
Supervisor's Expenses		\$4,500.00	\$4,500.00	\$4,500.00	\$4,500.00	\$ 4,800.00	
Employee Expenses		\$2,600.00	\$2,800.00	\$2,800.00	\$2,800.00	\$ 3,000.00	
Rent		\$13,200.00	\$13,200.00	\$13,200.00			
Professional Services		\$6,800.00	\$6,800.00	\$6,800.00	\$7,000.00	\$ 7,300.00	
Fees and Dues		\$4,000.00	\$4,000.00	\$4,000.00	\$4,000.00	\$ 4,200.00	
Vehicle Expenses		\$4,500.00	\$4,700.00	\$4,700.00	\$4,800.00	\$ 4,900.00	
Capitol Outlay		\$2,500.00	\$2,000.00	\$2,000.00	\$2,000.00	\$ -	
Education and Promotion		\$400.00	\$400.00	\$400.00	\$400.00	\$ 400.00	
Insurance		\$6,600.00	\$6,800.00	\$6,800.00	\$8,000.00	\$ 8,000.00	
Office Supplies & Maintenance		\$2,800.00	\$3,000.00	\$3,000.00	\$3,000.00	\$ 3,000.00	
Postage		\$1,400.00	\$1,500.00	\$1,500.00	\$1,600.00	\$ 1,600.00	
State Cost share Projects		\$3,300.00	\$3,300.00	\$3,300.00	\$3,300.00	\$ 3,300.00	
Local Comp. Water Mgmt. Plan		\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00	\$ 2,500.00	
Aquatic Invasive Species (AIS)							
AIS education/prevention		\$27,681.20	\$27,681.20	\$27,681.20	\$27,681.20	\$ 27,200.00	
AIS inspections		\$166,087.20	\$166,087.20	\$166,087.20	\$166,087.20	\$ 165,000.00	
AIS enforcement		\$19,376.84	\$19,376.84	\$19,376.84	\$19,376.84	\$ 23,000.00	
AIS emergency response		\$8,304.36	\$8,304.36	\$8,304.36	\$8,304.36	\$ 8,200.00	
AIS decontamination		\$13,840.60	\$13,840.60	\$13,840.60	\$13,840.60	\$ 8,400.00	
AIS maintenance fund		\$13,840.60	\$13,840.60	\$13,840.60	\$13,840.60	\$ 13,000.00	
AIS admin/coordination/rent						\$ -	
WRAPS GR		\$30,000.00	\$1,000.00	\$1,000.00		\$ -	
FSC-Forest Certification		\$10,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$ 4,800.00	
Big Sandy CWF							
Tree Expenses		\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00	\$ 3,000.00	
Tree Planter Expense		\$200.00	\$200.00	\$200.00	\$200.00	\$ 200.00	
Truax Drill Expense		\$400.00	\$400.00	\$400.00	\$400.00	\$ 400.00	
Website		\$600.00	\$600.00	\$600.00	\$600.00	\$ 700.00	
Mille Lacs/CWP							
Well Sealing		\$1,200.00				\$ 1,800.00	
Forest Stewardship Plan							
Rum River WRAP							
Mississippi WRAP Brainerd							

Farm Bill Biologist			\$45,000.00	\$45,000.00	\$45,000.00	\$45,000.00	
Regional Forester			\$47,300.00	\$49,000.00	\$49,000.00		
Native Plant Sale			\$1,400.00	\$1,400.00	\$1,400.00	\$1,400.00	\$ 1,400.00
Expenses related to capacity cost-share				\$80,000.00	\$75,701.00	\$ 50,910.20	\$ 18,418.00
Expenses Allocated to Projects							
Ag Buffer				\$ 25,000.00	\$ 25,000.00	25000	
Total Expenses			\$746,780.80	\$832,430.80	\$836,486.80	\$758,724.00	\$676,182.00
Operating Income (Loss)			\$43,284.20	\$32,043.20	\$26,067.20	\$3,800.00	\$0.00



Aitkin County CARE, Inc.
Lynne Jacobs
P.O. Box 212
Aitkin, MN 56431

July 22, 2020

Jessica Seibert, MPA
Aitkin County Administrator
217 2nd ST NW
Aitkin, MN 56431

Dear Jessica:

Aitkin County CARE, Inc. is looking forward to serving the seniors and disabled adults within our community in the coming year. We appreciate the collaboration that our agency enjoys with your staff, and the financial support provided is critical to our operations.

This letter is to request the funds approved for senior services in the amount of \$37,900. Attached please find details describing our impact, programing and future focus of this wonderful nonprofit. If additional information is needed, please feel free to contact me.

Respectfully,

/s/Lynne Jacobs
Executive Director
aitkincountycare@gmail.com
218.927.1383

LJ

|| AITKIN COUNTY CARE, INC.

July 22, 2020

AITKIN COUNTY BOARD FUNDS REQUEST - \$37,900

1. Budget for funds requested

- i** \$37,900 is being requested for the purpose of matching funds for the Live Well at Home Grant. This grant provides funding for continued services and requires 100% matching funds. This year these funds have been requested to increase Evidence Based Health Classes, increase and expand Respite services to the outer edges of the county, as well as improve technology resources through website upgrade and electronic visit verification software (which is mandatory by 2021).

2. Services Rendered and numbers served

- i** Our mission: "To enhance and promote the independence, dignity, value and well-being of older and disabled adults and those who care for them." With 13 programs in 2019 CARE provided 4,279 hours of respite care to 15 clients; 1,820 hours of homemaking to 40 clients; delivered 4,158 frozen meals to 31 isolated, rural seniors; brought 4,571 hot meals to 37 local clients, gave out 1170 nutritional food boxes to 113 individuals and provided 1472 one-way trips for 26 seniors. About 50-60 seniors participate each month in Bone Builders exercises; 110 seniors connected with elementary-aged children through Grand Friends Pen Pals, and classes continue with Tai-Ji-Quan and Matter of Balance. In 2020 we will have some volunteers become coaches for the SAIL (Stay Active and Independent for Life) program as well.

COVID – 19 has presented new challenges for our senior population, and CARE has stepped up to the challenge to provide services.

- Continued Respite and Homemaking at the discretion of the clients.
- Virtual classes for Tai Ji Quan and SAIL started in June.
- Virtual classes for Memory Support started in May.
- "Thinking of You" bags were provided to 356 individuals throughout the county that consisted of: 2 stamped stationery, bag of trail mix, socks and information about covid-19, Alzheimer's, and census info.
- In July and August CARE is coordinating a fresh food distribution to the county in collaboration with AEOA. Distribution sites include the city of Aitkin, Hill City, McGregor (ANGELS), East Lake Community Center, and McGrath.

- *Grocery delivery – providing funds to Ukura’s Big Dollar to provide free delivery for 600 people and funds to Paulbeck’s County Market to provide free grocery pickup to 700 people.*
- *Reassurance phone calls are being made to people bi-monthly. As of the writing of this request, CARE has made over 400 phone calls since mid-March.*
- *Setting up technology within our office for telehealth visits.*

3. Financial information Requested

i Three pieces of information the County Board believes is necessary:

- Annual Operating Budget \$311,000
- Fund Balance - \$ 89,853
- Other funding comes from:
 - Live Well at Home Grants
 - Title III funding
 - Northland Foundation
 - Medica
 - Direct public funds
 - Program Revenue (45%)

Aitkin County Historical Society

Depot Museum

PO Box 215

Aitkin, MN 56431

July 23, 2020

The Historical Society has faced a very tough year. The museum was ordered closed in March due to the Coronavirus and has been unable to open to public visitors. All major fund raising activities (garage sale, raffle, cookie walk) have all been cancelled for the year. The closure has been a source of frustration for the organization and its members. Although, some success was achieved by a new annual appeal for donations to cities, towns, and private individuals.

The Society buildings are undergoing a facilities assessment to identify accessibility needs, facility enhancements, and building systems (heating, air conditioning, HVAC) evaluations. A grant was received to conduct the assessment. A prelim report is expected at the end of August.

The Historical Society would like to request continued funding at the \$18,500 level for 2021.

Aitkin County Historical Society

July 23, 2020

	2019 Actual	2020 Budget	2021 Proposed
Revenue:			
Membership	\$2,856	\$3,000	\$5,000
Interest Earned	\$1,241	\$750	\$1,300
County Appropriation	\$16,500	\$18,500	\$18,500
Museum Store Sales	\$1,204	\$2,500	\$1,300
Garage Sale	\$10,356	\$9,000	\$9,000
Raffle	\$1,380	\$1,380	\$0
Cookie Walk	\$1,199	\$1,000	\$1,200
Townships & Cities	\$4,000	\$4,000	\$4,000
Annual Appeal	\$0	\$0	\$1,000
Grants	\$591	\$10,000	\$15,000
Donations	\$1,449	\$1,800	\$1,500
Contributions	\$260	\$0	\$1,000
Memorials	\$785	\$2,000	\$1,000
Misc	\$1,786	\$0	\$1,000
Totals:	\$43,607	\$53,930	\$60,800
Expenses:			
Administrator's Salary	\$13,105	\$20,000	\$20,000
Employer Matching	\$1,297	\$1,530	\$2,000
Mileage	\$248	\$200	\$500
Utilities	\$4,329	\$3,500	\$5,000
Heating	\$5,752	\$6,000	\$6,500
Telephone	\$1,315	\$1,200	\$1,200
Office Supplies & Equipment	\$886	\$1,500	\$1,500
Janitorial	\$845	\$900	\$900
Rentals	\$248	\$348	\$300
Postage	\$1,100	\$500	\$1,200
Trash	\$159	\$100	\$100
Advertising	\$1,122	\$1,500	\$1,500
Society Memberships	\$25	\$400	\$200
Education Fund	\$200	\$190	\$200
Maintenance	\$636	\$2,430	\$2,500
Museum Store	\$0	\$500	\$0
Collections/Archival	\$489	\$1,000	\$1,000
Museum Displays	\$64	\$0	\$0
Volunteer Expense	\$349	\$750	\$350
Security	\$276	\$350	\$350
Service Charges	\$46	\$100	\$100
Fund Raising	\$2,316	\$2,000	\$2,000
Annual Meeting	\$119	\$100	\$100
Technology	\$365	\$400	\$600
Accounting fees	\$114	\$200	\$600
Training	\$250	\$750	\$750
Misc expenses	\$318	\$0	\$500
Grant Disbursement	\$0	\$0	\$15,000
Totals:	\$35,973	\$46,448	\$64,950
Net +/-	\$7,634	\$7,482	-\$4,150

Aitkin County Ag Society

307 Second Street Northwest, Unit 121
Aitkin, Minnesota 56431
218.927.7354

July 20, 2020

To: Aitkin County Board of Commissioners

From: Aitkin County Fair Board

Leeann Moriarty, President
Kirk Peysar, Secretary/Treasurer
Sharon Dotzler
Rich Liljenquist
Kate LaClair
Mick Moriarty
Lenore Jackson

Gabrea Anderson
Jennifer Thompson
Vern Watters
Randeena Olson
Lacie Hietalati
Becky Koch
Lon Nicko

Re: 2021 Appropriation

The Aitkin County Fair Board has received an annual \$10,000 appropriation from the County Board since 1986. For 2021, the Aitkin County Fair Board is requesting no increase and therefore respectfully requests a \$20,000 appropriation (\$10,000 for operations and \$10,000 for capital items).

This year has been a difficult year for county and state fairs across the national. In Minnesota, the majority of county fairs cancelled their 2020 fairs due to the risks and restrictions of Coronavirus. Even the largest of fairs were not immune to the risks of the Coronavirus.

However, the cancellation of the fair did provide additional time to replace roofs on 8 structures heavily damaged in the severe hail storm of August 2018. The repair costs were covered by claim proceeds from MCIT.

About our county fair:

- Amount of money requested and a budget of how it will be used:
 - The \$10,000 appropriation represents 9% of the Fair Board's budgeted revenues.
 - While revenues are not dedicated to specific expenditures, the Fair Board considers the county appropriation to be a portion of the \$28,000 that is budgeted for capital improvements and maintenance to the fairgrounds, which are county-owned. Having 31 structures on location, there is no end to the repairs needed.
- Narrative of services provided to the taxpayers of Aitkin County:
 - The Fair Board meets monthly throughout the year to plan the annual county fair.
 - In 2021, the fair will celebrate its 131st annual fair.

- Early county fairs were held in the courthouse and on the courthouse grounds. Fresh garden produce was displayed in the court chambers along with fancy work. Competitions were held to determine who had the strongest horse and oxen teams.
- Who we serve:
- 4-H youth, FFA members, exhibitors of all ages and interests.
- The event is attended by thousands of county residents as well as visitors from other areas. The fair provides a wide variety education and entertainment for people of all ages.
- Annual operating budget:
 - Our total 2020/2021 budget is \$113,384 (\$81,884 for operations/attractions and \$31,500 for facility maintenance). Building maintenance needs include retro-fitting lighting systems to LED in Industrial Buildings #1, #2; and Home Activities as priority to reduce electric consumption.

We ending FY 2018/2019 with a greatly reduced balance of \$14,918.22 after the completion of large building projects and the acquisition of adjoining property.

- Other sources of funding:
 - Other revenues are collected through grandstand admissions, parking fees, building rentals, advertising, and donations. This year, fair sponsorship opportunities were also offered to local organizations and businesses. Grants are also sought for various projects. This year, a \$10,738 grant has been awarded from the County Fair Grant program, MN Department of Ag; those funds will be used to improve livestock facilities.
- Completion of the food court building was accomplished for the 2018 fair. Both breakfast and walking tacos were served.
- The APT Horse Barn was dedicated at the 2019 fair.
- The fairgrounds is made available to other community organizations such as Aitkin County Historical Society Garage Sale, Relay for Life, Mud Rhythm, Aitkin County 4-H Dog Project, Young Riders 4-H, Bit and Bridle, Aitkin Lions Garage Sale, Aitkin Chamber of Commerce.

Thank you for your continued support of the Aitkin County Fair.



ANGELS
7 So Maddy St
PO Box 35
McGregor, MN 55760

June 24, 2020

Jessica Seibert, MPA
County Administrator
217 Second St NW Rm. 134
Aitkin MN 56431

Dear Ms. Seibert,

ANGELS of McGregor is submitting this request in response to your letter of May 18, 2020. ANGELS is requesting funding of \$1684.50 specifically for our program of Support Group services. The attached pages provide the details requested.

Thank you for your consideration of our request.

Sincerely,

A handwritten signature in cursive script that reads "Kathryn Beatty".

Kathryn Beatty
Co-Chair, ANGELS Board of Directors



ANGELS
7 So Maddy St
PO Box 35
McGregor, MN 55760

June 24, 2020

Request for 2021 Funding for ANGELS

SERVICES: ANGELS provides programs to enable our senior residents to remain living in their own homes safely, independently and with dignity. Our services include Transportation, Chores, Health and Wellness, Safety, Nutrition, Community Outreach, and Socialization to promote mental health. We coordinate with Aitkin County CARE on caregiver respite, transportation, chores, community outreach and referrals. With our volunteers located in the McGregor, Big Sandy Lake, Lawler, and Palisade areas we are well-positioned to efficiently serve the eastern and northern parts of the county.

Our services enable area citizens to avoid or delay the stress and expense of moving to care centers until their physical condition demands it. The wide range of services provides ease of mind for clients and their families. Most services are no-cost or share-the-cost, based on ability to pay. Moving into care facilities is an emotionally and financially stressful outcome and the cost to taxpayers is significant.

WHO WE SERVE: Our services are available to all citizens of Aitkin County age 60+, regardless of race, color, creed, religion, national origin, gender, sexual orientation, disability or use of public assistance. In some situations, individuals under 60 also qualify. A part-time Program Coordinator and team of 65 volunteers currently serve approximately 135 clients, operating from a building in McGregor.

REQUEST: While we provide a wide range of services, this request is specifically for our program of Support Groups. We currently provide a monthly Memory Loss Support Group and a series of Grief and Loss Support Groups. These programs assist individuals experiencing life changes such as a loved one's death or a relative's loss of memory. These losses can lead to the inability to function as before. For some it immobilizes them to being unable to care for themselves.

Our Support Groups offer assistance through listening, providing information to deal with difficult situations, encouraging sharing of experiences, and simply being a caring presence. We are available through phone calls, monthly meetings and referrals to other services when appropriate. The group meetings are an opportunity to be vulnerable in a safe environment led by trained facilitators.

The ANGELS building provides suitable private spaces for these meetings. The Memory Loss group is able to divide into two spaces, one for the caregivers to meet with a facilitator for discussion and information sharing, and the other for those experiencing memory loss to meet with a facilitator for movement and sensory activities. All monthly activities are carefully planned and last 1-1 ½ hours.

The Grief and Loss program is a series of six weekly sessions designed to promote healing through coping techniques and sharing of experiences. Each participant receives a Survivor Packet to take home. The following are typical comments after completion of the program:

I feel so much better. I thought my situation was the worst, but after hearing others' loss and grief I realize I don't have it so bad. I'm so glad I came to these sessions.

I learned how I can help myself and my sister. For sure I will pass the Survivor Packet on to her.

The COVID-19 pandemic has increased the need for these support groups as individuals deal with an even higher than usual level of isolation and loneliness plus the fear of contracting the virus. At the same time, the pandemic has made it more difficult to provide the support needed. Some of our clients are comfortable meeting in very small groups with the required protections in place. For those who are continuing to shelter at home or who live alone, volunteers are paired with clients in a Friendly Connections program, reaching out through frequent reassurance calls.

FINANCIAL DATA: Our current 2020 financial status is summarized below with Year-to-Date actuals through May 2020 and Year-End Estimates.

INCOME	YTD	YE Est	EXPENSES	YTD	YE Est
Grants & Foundations	13260	28000	Personnel	9760	24000
Donations	9408	13000	Building & Utilities	10350	16000
Rent	2500	6000	Insurance	1576	4400
Fundraising & Events	2125	5000	Office Supplies	1278	3500
Other	2270	5000	Outreach	3580	8600
TOTAL	29563	57000	TOTAL	26544	56500

ANGELS is requesting \$1684.50 from the Aitkin County Board for the year 2021. Based on the success of the current ANGELS Support Groups, we would use these funds to expand the program to include support for individuals struggling with Chronic Pain, suffering from Isolation, and living with Cancer. These are serious issues for many of our senior residents. Well-managed, effective support groups would provide techniques for coping with their condition and opportunities to share their experiences.

The budget for these support groups is:

EXPENSE	QUANTITY	RATE	TOTAL
Program Coordinator Labor	1.25 hours/week	\$ 13.50	\$ 877.50
Program Volunteer Labor	5 hours/week	\$ -	\$ -
Facilitator Training		\$ 240.00	\$ 240.00
Activity Materials		\$ 212.00	\$ 212.00
Advertising		\$ 175.00	\$ 175.00
Program Materials		\$ 153.00	\$ 153.00
Internet/Phone		\$ 27.00	\$ 27.00
TOTAL			\$ 1,684.50

OTHER SOURCES OF FUNDING: General operating expenses and other programs are funded by grants, donations and other payments.

Grants:

- Arrowhead Area Agency on Aging (AAAA) of the Arrowhead Regional Development Commission (ARDC)
- Northland Foundation
- University of Minnesota Extension
- McGregor Lakes Area Foundation
- Mille Lacs Energy Cooperative
- Lake Country Power.

Donations:

- Talon Metals/Kennecott
- Enbridge
- Area Townships
- Local businesses through Friends of the ANGELS
- Local organizations, churches and clubs
- Individual community members, clients and their family members.

Payments:

- Client Share-the-Cost
- Client Waivers
- Rental of part of the building to the McGregor Area Clothing Closet
- Fundraising events.

This wide variety of sources of funding and the generosity of so many of the donations from the community are greatly appreciated. Combined with the reduction in staffing put in place in October 2019, ANGELS is now in a much stronger financial position.

Thank you for your consideration of this request.

Kathryn Beatty



Co-Chair, ANGELS Board of Directors

ANGELS**2020 Budget****Income**

Donations (Indiv, Corp, Org, Townships)	26,300
Grants	22,500
Community Meals	2,500
Attic Store	4,000
Rent Income	6,000
Special Events	<u>1,000</u>
Total	62,300

Expenses

Personnel (Incl taxes, work comp)	24,962
Property/Liability Insurance	4,144
Mortgage (Interest + Principle)	4,925
Heat, Electric, Water, Sewer	7,200
Repairs & Maintenance	2,500
Phone/Internet	2,247
Office Supplies	3,500
Postage	100
Training	1,000
Travel	200
Advertising/Promotion/Printing	500
Professional Services	500
Fundraising (Bake Sales)	250
Outreach	375
Activities/Informational Programs	1,975
Comm. Meals/Senior Outreach/Sr Center	1,000
Food Care	2,800
Newsletters	1,500
Health Fair	300
Volunteer Appreciation	300
Ramps, Home Repairs, Chores	<u>1,000</u>
	8,875
Directors & Officers Insurance	622
Miscellaneous	<u>400</u>
Total	<u>62,300</u>
Net Cash Flow	<u><u>0</u></u>

Support Within Reach – 2021 Request
Aitkin County Sexual Violence Services

**Support Within Reach
Sexual Violence Victim Services in Aitkin County – Funding Request**

**Address: 312 Minnesota Avenue, Suite 2009
Aitkin , MN 56431**

Phone Number: 218-927-6226 | 1-866-747-5008

**Business Office Address: 1510 Bemidji Ave. N. Ste. 13, Bemidji, MN 56601
Phone Number: 218-444-9524**

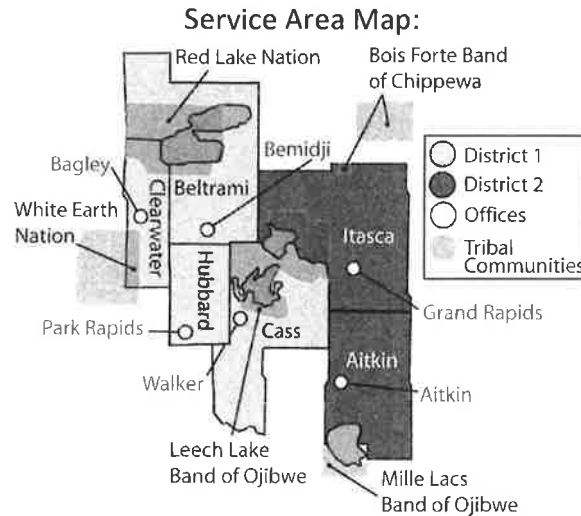
Requested Amount: \$1,500.00

AGENCY OVERVIEW

Support Within Reach (SWR) is a private, non-profit organization that was created in 1989 to serve the distinct needs of victims of sexual violence in both Itasca and Aitkin County. Our mission is to reduce the impact and harm of sexual in the communities we serve. On January 15, 2014, Support Within Reach (SWR) merged with the Sexual Assault Program of Beltrami, Cass, Clearwater and Hubbard Counties. The new organization adopted the name Support Within Reach and will continue to be a sexual violence resource and advocacy program sharing resources across the region. The newly merged organization covers a six county area including Aitkin, Beltrami, Cass, Clearwater, Hubbard, and Itasca County (see map at the bottom of this section for more information). The six county region is divided into two districts that provides service to the same service area. Each district has a headquarters (Grand Rapids and Bemidji) with the business office and administrative staff being located in Bemidji. The organization has 17 total staff which include an Executive Director that presides over the two districts, a program supervisor in each district that supervise various staff that provide programming and services. There are 4 outlying offices that are individually staffed including one in Aitkin City, Aitkin County.

SWR is governed by a volunteer board of 17 members from all across the six county service area who works to develop and set agency policy and procedure. Board members provide continuing direction for planning and operations, program evaluation, as well as related organizational activities consistent with the mission and goals of the organization. SWR's Aitkin County office has one staff that assists victims. In 2019 nearly 1,000 hours were volunteered by over 75 individuals for a total of \$25,430 as in-kind contribution to SWR.

Support Within Reach – 2021 Request
Aitkin County Sexual Violence Services



AITKIN COUNTY OVERVIEW

Support Within Reach (SWR) seeks to enhance the quality of life for those in Aitkin County through three primary programs: 1) Victim Support & Advocacy Program, 3) Coordinated Community Response, and 4) Outreach Program. The term sexual violence includes a number of actions that are carried out in a manner intended to groom, control, intimidate, manipulate, humiliate, harm and silence the victim. Unfortunately, sexual violence comes in many forms, including: sexual assault/rape, incest/child sexual abuse, sexual exploitation/trafficking of youth and adults, intimate partner sexual violence, date/acquaintance rape, and alcohol/drug facilitated sexual assault, sexual harassment, bullying, and stalking.

In order to address the issues of sexual violence victimization and its impact on victims' lives, SWR has developed multiple services such as: 24-hour crisis line, crisis intervention, ongoing support and encouragement, basic awareness and education, support groups, information/referral, medical advocacy and individualized civil/criminal court advocacy and assistance. Being that SWR is the sole provider of sexual violence supportive services and prevention education programming within Aitkin County, we welcome collaborative opportunities in order to build a safety net of services for the clients and the community that we serve. Through SWR's awareness and prevention education program, participants develop an increased awareness of the services our agency provides as well as improved understanding regarding the issues surrounding sexual violence. SWR's Outreach Program focus on prevention education/awareness Program including volunteers.

COMMUNITY IMPACT:

Support Within Reach's (SWR) Support Services and Advocacy Program maintain a crisis/information line that is staffed by trained sexual assault advocates (staff and volunteers) 24 hours a day, 365 days per year. SWR staff cover the crisis line during office hours, while trained staff/volunteer advocates attend and respond to incoming calls for assistance after hours. Specific services provided are crisis intervention, basic counseling and support; support

Support Within Reach – 2021 Request
Aitkin County Sexual Violence Services

groups, follow-up and referrals to community agencies; accompaniment to medical exams and law enforcement interviews; information and updates related to case progress in the court system; and assistance in filing protective/restraining orders. SWR works to provide information and options each step of the way in order to help clients to make informed decisions that will assist them in their healing process. For example, SWR staff are able to help victims and their family understand the complex reporting process which is very different when looking at different situations involving the age of the victim and perpetrator and the relationship between the victim and perpetrator.

SWR reaches out into the outlying areas of Aitkin County in order to reach specific populations that are vulnerable to sexual violence (assault/abuse) victimization. We provide supportive services and prevention education to residents who reside in outlying areas who have no/little means of transportation to the Aitkin area. SWR relies heavily upon our collaborators to fulfill our mission and to carry out our programming.

COLLABORATION

Support Within Reach (SWR) is the sole provider of sexual violence services in Aitkin County. SWR works with organizations across Aitkin County to provide victim services and education/awareness. The organizations include:

- Aitkin County Law Enforcement Agencies – SWR works with all law enforcement agencies in Aitkin County. SWR provides referrals to law enforcement agencies, works with officers and investigators throughout the investigative process. We have found that in cases where a sexual violence advocate is involved that victims tend to stay involved and more active with the criminal justice system. Two letters of support from law enforcement are included in this 2019 request.
- Aitkin County Attorney's Office and Victim Assistance Program – SWR's Aitkin County Coordinator assists on cases involving criminal sexual misconduct, sexual exploitation, etc. We have found that in cases where a sexual violence advocate is involved that victims tend to stay involved and more active with the criminal justice system.
- Aitkin County Health and Human Services – SWR's Aitkin County Coordinator assists in cases involving child abuse, parents who have current or previous sexual violence history, etc. We are able to provide ongoing support and education for families experiencing this part of the system.
- Healing Opportunity Provided Equally – approximately 75% of domestic violence victims indicate that they or their children are also victims of sexual violence. SWR works with HOPE to ensure proper referrals for victims of sexual and domestic violence in Aitkin County.

SWR works closely with each of the entities above in order to coordinate services and they have provided letters of support to this end. Service coordination is done through cross referrals,

working together on a case when a client authorizes it, cross training between the different organizations, establishing protocols or practices on how we as collaborating organizations will work together.

The Aitkin County area has one hospital and 3 law enforcement agencies. *SWR worked on a total of 9 cases involving the criminal justice system in Aitkin County in 2019. Of these cases, 8 of them worked with law enforcement, 1 of them worked with prosecution, 7 required assistance in developing a safety/risk assessment plan, no assistance was required in filing for a protective order, and 0 of these cases worked with health and human services. SWR and the multi-disciplinary team continue to address barriers and reasons why victims are choosing not to report recent incidents of sexual violence.*

In 2019 Aitkin County received (2) Sexual Assault Nurse Examiner (SANE) calls. In 2019 SWR provided training to the Emergency Room nurses at Riverwood in order to ensure that victims would receive the best possible care when needing to have a forensic exam completed. This is an annual training. SWR also maintains a SANE nurse program in Grand Rapids in which a nurse could potentially provide service in Aitkin County. At this time there are few trained SANE's statewide and in 2020-2021 SWR along with Minnesota Council Against Sexual Assault will be seeking to build the capacity of the program in Northern Minnesota.

Active Collaboration between active partners in Aitkin County continues to provide victim centered and offender focused work and a vital part of meeting SWR's mission.

Victim Support Services & Advocacy Program

SWR provides a variety of services that provides a network of support for victims of sexual abuse/assault and their families/loved ones. *In 2019, SWR staff and volunteers provided a total of 459 service types in Aitkin County.*

- *SWR attended to a total of 12 new sexual violence victims (9 primary and 3 secondary in 2019.*
- *Crisis Intervention (3 contacts)*
- *Risk Assessment/Safety Planning (9 client contacts)*
- *Ongoing support and case follow-up (70 client contacts)*
- *Personal Advocacy, i.e. jobs, school, etc.*
- *Accompaniment to medical exams (2 client contacts)*
- *Criminal Justice Support and Advocacy – this includes law enforcement, prosecution, and probation (27 client contacts)*
- *Civil Legal Advocacy: Filing Harassment Restraining Orders and Orders for Protection, Mandated Reporting Issues, Human Services Requested Education (39 client contacts)*
- *Emergency Financial Assistance*
- *After hours Crisis Calls (3 client contacts)*

Support Within Reach – 2021 Request
Aitkin County Sexual Violence Services

SWR uses the following strategies to ensure access to sexual abuse/assault services:

- SWR makes sexual abuse/assault services available at our office located in Aitkin. We have a staff that works regular hours in that office and 4 full time and 2 part time staff available in Grand Rapids as needed.
- SWR provides a 24 hour crisis line that is available 365 days per year
- SWR provides outreach to outlying areas like Hill City, Jacobson, and McGregor.
- SWR mobilizes the community – our volunteers in 2019 donated near 1,000 hours for a total of \$25,430 as in-kind contribution to SWR!
- SWR has facilitated a Sexual Assault Multi-Disciplinary Action Response Team in Aitkin, with aims to continue to rejuvenate this team in 2020/2021.
- SWR provides training to criminal justice system responders related to sexual violence and our services.

Prevention Education & Awareness Program

SWR is active within the community developing and presenting customized education and awareness opportunities throughout Aitkin County that meet the needs and requests of the audience type. Through SWR's awareness and prevention education program, participants develop an increased awareness of the services our agency provides as well as improved understanding regarding the issues surrounding sexual violence. *In 2019, SWR provided 4 prevention education trainings to 61 participants in Aitkin County.* Specific presentations provided are as follows:

1. Pre-school/Daycare – 4th Grade:
 - Body Safety
 - Respect and Boundaries
 - Bullying

2. Middle School/High School:
 - Let's Chat
 - SWR services/location
 - Self-Esteem, Respect, Boundaries and Body Safety
 - Difference between Sexual Harassment & Flirting
 - Healthy/Unhealthy Relationships
 - Handling peer pressure to be sexually active
 - Internet Safety/Teens & Technology
 - Date/Acquaintance Rape

Support Within Reach – 2021 Request
Aitkin County Sexual Violence Services

3. Other Presentations:

- Those with disabilities and their care takers
- Youth At Risk – area group homes,
- Professional Development for Adults – Sexual Harassment, Special topics involving sexual violence, Stalking, Medical Providers, Law Enforcement Agencies, etc.

4. Community Awareness Events:

- Trafficking awareness month
- Stalking Awareness Month
- Sexual Assault Awareness Month
- Child Abuse Awareness Month
- Volunteer Awareness Week
- Crime Victim's Rights Week
- Community Connect
- National Night Out
- Aitkin County Fair

2018 At a Glance

Real Impact:

For some clients the need for ongoing support and assistance can last several years. I met this client at the hospital considering the extent of the trauma and injuries they sustained, I took the time to gently explain what and how evidence was being collected, encouraged them to ask for and take breaks whenever needed them, offered support throughout the non-SANE exam, and reassured her them they did nothing to cause this violent attack.

I provided my client's partner with information on common reactions and behaviors that victims experience after assaults so they would be prepared to support and comfort their partner as they began learning how to cope with this horrific experience

Over 1 ½ years, we provided peer counseling to this client and partner, referred them to local therapists, offered encouragement and support whenever needed, and walked beside them through a long and very difficult investigation and prosecution.

Their journey of recovery is far from done, and neither are we! This is a small success, but it reminds us why advocacy is needed in the community. It reminds us why we reach out to young people. We educate children about body safety and how it is an individual responsibility as well as communal responsibility to keep ourselves and others safe. It reminds us that no matter what outcomes we face, we can make a difference. We make a difference by just being there for someone and letting them know they don't have to face the long and winding road alone. Our greatest success story has yet to come. It will come when we are no longer needed to support and guide people through the process of healing from sexual assault.

So far in 2019

Yes, COVID-19 has impacted how SWR provides service to the community. SWR continues to provide service to the community at this time. SWR utilizes safety and health precautions when a digital format for meeting with clients is not suitable as in emergency situations.

- *SWR attended to a total of 2 new sexual violence victims*
- *SWR has provided 230 services*
- *Crisis Intervention (2 contacts)*
- *Risk Assessment/Safety Planning (5 client contacts)*
- *Ongoing support and case follow-up (80 client contacts)*
- *Accompaniment to medical exams*
- *Criminal Justice Support and Advocacy – this includes law enforcement, prosecution, and probation (1 client contacts)*
- *Law Enforcement Accompaniment-Interview or advocacy (1 contacts)*
- *Civil Legal Advocacy: Filing Harassment Restraining Orders and Orders for Protection, Mandated Reporting Issues, Human Services Requested Education (13 client contacts)*
- *After hours Crisis Calls (1 client contacts)*
- *SWR completed 3 awareness/outreach activities*

GOALS & OBJECTIVES

Goal 1: Provide free and confidential services to primary and secondary victims of sexual violence (primary = the actual victim of an incident of sexual violence, secondary victim = anyone else who is impacted by sexual violence including family and friends of the primary victim).

Objectives:

- SWR provides a confidential 24-hour crisis line for primary/secondary victims impacted by sexual violence. SWR will continue to offer our after-hour crisis/help line to facilitate routing after-hours calls involving sexual violence to our volunteer advocates/staff.
- Provide crisis intervention and basic counseling services to children and adults. This service works to normalize feelings after traumatic events and recurring trauma that occurs overtime. SWR maintains an up-to-date therapist list of counselors who are proficient at working with victims of sexual violence in order to assist us in providing appropriate referrals.
- Assist clients in identifying/reaching their basic needs for healing and personal safety. Provide referrals to other agencies as necessary.
- Provide 24-hour advocacy and support for primary/secondary victims at law enforcement centers, First Witness Interviews, hospital emergency rooms and clinics, and criminal/civil courts matters.
- If demand for service remains on track, more resources will be needed to provide services to an increased number of individuals.

Support Within Reach – 2021 Request
Aitkin County Sexual Violence Services

Goal 2: Promote Services and Strengthening Relationships with other agencies and service providers.

Objectives:

- SWR will publicize our crisis/help-line, along with our 800 number via newspapers, ICTV, public service announcements and brochures/literature disbursed throughout the county (monthly).
- Promote our website: www.supportwithinreach.org and engage with community members online through our agency Facebook page.
- Continue to strengthen ties and develop creative and unique ways to reach out to vulnerable populations across Aitkin County. This practice serves to create a network of supportive services for victims of sexual violence.
- SWR will continue to be a part of Aitkin County Health and Human Services meetings (ongoing).
- Continue to develop a list of locations within the community where SWR can meet privately with clients in outlying areas of the community (as needed).
- SWR will re-engage the multi-disciplinary team that is responsible for the justice system response to sexual assault.

Goal 3: Provide prevention/awareness education programming to residents of Aitkin County.

Objectives:

- Provide prevention education and awareness programming within schools and daycares reaching children grades preschool and k-12 and parents with the focus of awareness and safety. *In this funding request this may include Body Safety presentations and Let's Chat (a multi-disciplinary team approach to sexual violence prevention that has been established and will establish next steps based on the advice of local schools)*
- Provide prevention education and awareness programming to youth-at-risk residing within group homes.
- Provide prevention education and awareness programming to developmentally disabled population.
- Provide presentations and training to professionals within the community (law enforcement, medical providers' educators, etc.) to support understanding of social issues which are significantly impacting children and families.
- Create at least one community awareness campaigns related to sexual violence through newspaper articles, and placing brochures/literature throughout the community.

12:24 PM

07/17/20

Accrual Basis

Support Within Reach
Profit & Loss Budget Overview
January through December 2019

	<u>Jan - Dec 19</u>
Ordinary Income/Expense	
Income	
Donations	15,792.00
Fundraising	9,000.00
Townships	4,455.00
Miscellaneous Income	1,600.00
Court Fines	6,328.00
Program Services Revenue	9,100.00
Grants	814,405.00
Total Income	<u>860,680.00</u>
Gross Profit	860,680.00
Expense	
Payroll Expenses	623,557.00
Employee Benefits	59,168.00
Professional Fees	13,100.00
Contract Services	4,520.00
Dispatch Services	3,333.00
Dues/Membership Fees	3,385.00
Emergency Funds	1,800.00
Equipment Rental	2,800.00
Exhibits & Events	1,212.00
Fundraising Expense	1,000.00
Insurance - Workers Compensation	1,200.00
Insurance - Liability	7,865.00
Maintenance & Repairs	3,535.00
Program Expense	7,500.00
Postage	900.00
Printing and Copying	5,500.00
Professional Development	5,500.00
Security Expense	2,060.00
Publicity, Advertising and Website	2,000.00
Recruitment & Recognition	1,919.00

12:24 PM
07/17/20
Accrual Basis

Support Within Reach
Profit & Loss Budget Overview
January through December 2019

	<u>Jan - Dec 19</u>
Office Space Rent/Lease	49,416.00
Small Equipment	2,525.00
Telephone & Internet	17,170.00
Travel, Meals & Lodging	37,220.00
Utilities	1,340.00
Total Expense	<u>859,525.00</u>
Net Ordinary Income	<u>1,155.00</u>
Net Income	<u><u>1,155.00</u></u>

12:20 PM
07/17/20
Accrual Basis

Support Within Reach
Profit & Loss Budget Overview
January through December 2020

	<u>Jan - Dec 20</u>
Ordinary Income/Expense	
Income	
Donations	14,376.00
Fundraising	9,000.00
Townships	6,100.00
Court Fines	4,313.00
Program Services Revenue	5,500.00
Grants	876,903.00
Total Income	<u>916,192.00</u>
Gross Profit	916,192.00
Expense	
Payroll Expenses	598,593.00
Employee Benefits	77,198.00
Professional Fees	13,100.00
Contract Services	14,000.00
Dispatch Services	3,333.00
Dues/Membership Fees	3,385.00
Emergency Funds	1,800.00
Equipment Rental	2,800.00
Exhibits & Events	1,542.00
Fundraising Expense	2,700.00
Insurance - Workers Compensation	1,200.00
Insurance - Liability	7,865.00
Maintenance & Repairs	3,535.00
Program Expense	8,800.00
Postage	900.00
Printing and Copying	5,500.00
Professional Development	8,500.00
Security Expense	2,060.00
Publicity, Advertising and Website	1,500.00
Recruitment & Recognition	1,919.00
Office Space Rent/Lease	52,776.00
Small Equipment	12,000.00
Telephone & Internet	17,170.00
Travel, Meals & Lodging	42,220.00

12:20 PM
07/17/20
Accrual Basis

Support Within Reach
Profit & Loss Budget Overview
January through December 2020

	<u>Jan - Dec 20</u>
Utilities	<u>2,740.00</u>
Total Expense	<u>887,136.00</u>
Net Ordinary Income	<u>29,056.00</u>
Net Income	<u><u>29,056.00</u></u>

JAMES P. RATZ
AITKIN COUNTY ATTORNEY
209 SECOND STREET N.W., ROOM 268
AITKIN, MINNESOTA 56431

TELEPHONE (218) 927-7347
TOLL FREE 1-888-422-7347
FAX (218) 927-7365

SENIOR ASSISTANT COUNTY ATTORNEY
LISA ROGGENKAMP RAKOTZ

PARALEGALS
MICHELE J. MOTHERWAY
TAMMY K. MILLER

ASSISTANT COUNTY ATTORNEYS
SARAH WINGE
NATALIE SCHIFERL
TRACY N. PERPICH

CRIME VICTIM COORDINATOR
GABREA ANDERSON
TELEPHONE (218) 927-7446

July 9, 2020

To whom it may concern:

I am writing this letter in support of funding for the Support Within Reach program. They are a valuable resource to me when working with victims. Oftentimes victims of sexual violence need more time and resources than I am able to provide. Additionally, they often want to talk to someone who isn't involved in the County Attorney's Office. It is helpful to have the additional support of Support Within Reach who can assist them with these specialized needs. I also look forward with assisting them with providing the "Let's Chat: Getting Real About Sexual Violence" educational program in the local schools. It is a topic that is not addressed enough. There is an inadequate amount of accurate and current information out there at a time when youth need as much information as possible.

Thank you for taking the time to consider them for funding resources.

Sincerely,



Gabrea Anderson
Crime Victim Coordinator
Aitkin County Attorney's Office

DANIEL G. GUIDA

AITKIN COUNTY SHERIFF

218 1st St. N.W.

Aitkin, MN 56431

218-927-7435 / 1-888-900-2138

Emergency 911

Sheriff Fax: 218-927-7359 / Dispatch Fax: 218-927-6887

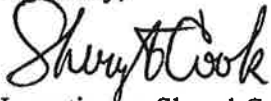
July 15, 2020

Dear Aitkin County Commissioners,

I am writing this letter to show my support for Support Within Reach for their request for additional funding. Support Within Reach has been a vital resource for law enforcement in Aitkin County. As an Investigator for Aitkin County, I have worked with their staff with many challenging cases. There is a clear benefit for law enforcement to work with others that are specially trained in these areas.

Sherry Shadley and I have had conversations regarding the increase of "sexting" within our youth. I feel that it is important to reach out to the youth in our schools and inform them of the dangers that can incur from online activity or sharing photos with others. I feel that education can stop some of the issues before they start not only for the victims, but for youth that may find themselves facing criminal charges. That is why we are partnering with Support Within Reach to go into the schools in Aitkin County and have some honest conversations. It is called "Let's Chat", and we hope to start this program this fall. I feel this will be a great start for prevention and education.

Sincerely,



Investigator Sheryl Cook

Aitkin County Sheriff's Office



City of Aitkin
Police Department Chief Tim Catlin

July 14, 2020

Support Within Reach
9 Willow Lane
Grand Rapids, MN 55744

To Whom it May Concern,

Please accept this letter as support for the Aitkin Branch of Support Within Reach. The resource is quite useful for the public adding an additional support for those in need of these services. We hope to continue the partnership.

Sincerely,

Assistant Chief Paul Ryan

Office: 218-927-2133
Fax: 218-429-6010

109 1st Avenue NW
Aitkin, MN 56431

DANIEL G. GUIDA

AITKIN COUNTY SHERIFF

218 1st St. N.W.

Aitkin, MN 56431

218-927-7435 / 1-888-900-2138

Emergency 911

Sheriff Fax: 218-927-7359 / Dispatch Fax: 218-927-6887

July 15, 2020

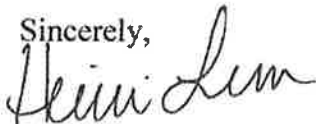
Aitkin County Board of Commissioners
307 2nd St NW Rm 130
Aitkin, MN 56431

Dear Commissioners,

I would like to draw your attention to Support Within Reach and their organization. Support Within Reach is a service provided in Aitkin County for sexual assault victims and their families. I have been working with Support Within Reach for a number of years and have seen the work they provide to our community.

Support Within Reach is a huge asset for our community. I would ask you to consider their request for funding to help them serve our area.

Sincerely,



Heidi Lenk

Undersheriff of Aitkin County

Angie Sahr

From: Jessica Seibert
Sent: Thursday, May 28, 2020 9:58 AM
To: Angie Sahr
Subject: Fwd: Scanned from a Xerox Multifunction Device
Attachments: Scanned from a Xerox Multifunction Device.pdf; ATT00001.htm

For appropriations folder

Sent from my iPhone

Begin forwarded message:

From: Colette Hanson <colette.hanson@aeoa.org>
Date: May 27, 2020 at 12:03:30 PM CDT
To: Jessica Seibert <jessica.seibert@co.aitkin.mn.us>
Subject: **Fwd: Scanned from a Xerox Multifunction Device**

[NOTICE: This message originated outside of the Aitkin County Mail System -- DO NOT CLICK on links or open attachments unless you are sure the content is safe.]

Hello Jessica,

I hope all is well with you during these crazy times. Sandy forward me an email regarding the 2021 budget. Thank you for considering Arrowhead Transit Rural Rides, but at this time, we are not seeking any funding from Aitkin County for the year 2021. If you should have any questions, feel free to contact me. Have a great day.

Colette M Hanson
Transit Manager
Arrowhead Transit-Volunteer Driving Program
702 3rd Ave South
Virginia MN 55792
218-735-6814
colette.hanson@aeoa.org

----- Forwarded message -----

From: **Sandra Whelecor** <sandra.whelecor@aeoa.org>
Date: Tue, May 26, 2020 at 9:01 AM
Subject: Fwd: Scanned from a Xerox Multifunction Device
To: Colette Hanson <colette.hanson@aeoa.org>, Brandon Nurmi <brandon.nurmi@aeoa.org>

This is money for Rural Rides....one of you may want to reach out to them.

----- Forwarded message -----

From: <gilbert.xerox@aeoa.org>

Date: Tue, May 26, 2020 at 8:55 AM
Subject: Scanned from a Xerox Multifunction Device
To: sandra.wheelecor@aeoa.org <sandra.wheelecor@aeoa.org>

Please open the attached document. It was scanned and sent to you using a Xerox Multifunction Device.

Attachment File Type: pdf, Multi-Page

Multifunction Device Location:
Device Name: Gilbert Transit 7835

Arrowhead Transit - Gilbert, MN

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Sandra Wheelecor
Transportation Manager/CCTS
Aitkin/Itasca/Koochiching Counties
Arrowhead Transit
218-322-6518

"Community Action ~ Helping People ~ Changing Lives"

"Community Action ~ Helping People ~ Changing Lives"

"Community Action ~ Helping People ~ Changing Lives"